



**NEC**

# ***UNIVERGE<sup>®</sup> SV9500***

***UT880***

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**USER GUIDE**

NDA-31752  
ISSUE 2.0



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**NEC Corporation of America  
3929 W. John Carpenter Freeway  
Irving, TX 75063-9406**

Communications Technology Group



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# 1. INTRODUCTION

## General

This guide explains how to operate the UT880 Multiline Client under the following headings.

### CHAPTER 1 INTRODUCTION

Explains the configuration of this guide and contains the following information.

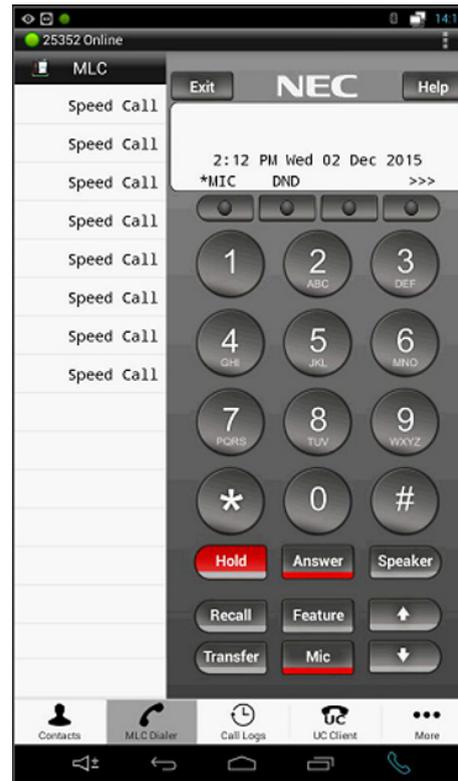
- Face layout of Multiline Telephone
- Keys and Parts of Multiline Telephone

### CHAPTER 2 TERMINAL SETUP

Explains the operating procedures for terminal settings of the Multiline Telephone.

### CHAPTER 3 BASIC OPERATION

Explains the basic operation of the Multiline Telephone.



*Example of  
UT880 Dialer*

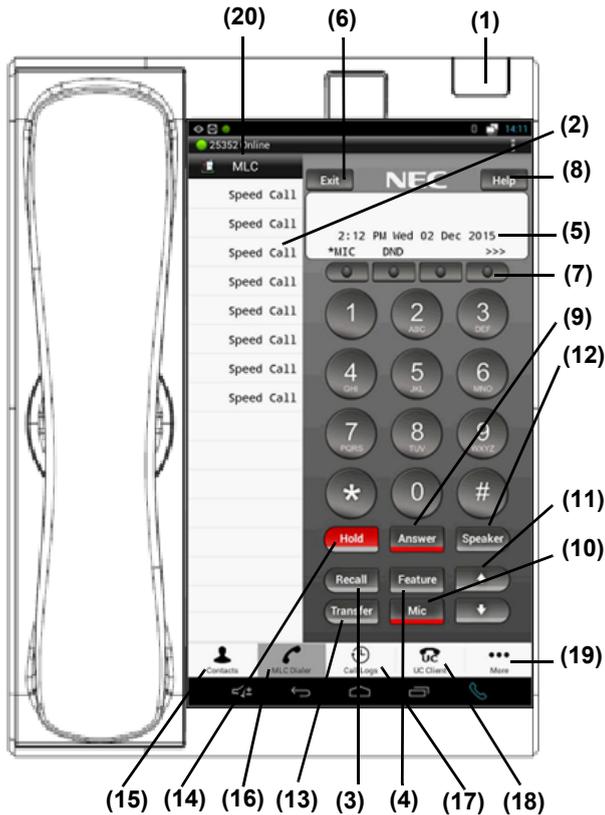
## Face Layout

### UT880 Multiline Telephone (Multiline Client)



## Keys And Parts

### UT880 Multiline Telephone



#### (1) Call Indicator Lamp

The lamp at the top corner of the UT880 MLC Display flashes when a call terminates to the terminal, or when a message has been left. On the SV9500, this lamp flashes fast when a call terminates to the terminal and either flashes slower or remains lit when a message has been left.

#### (2) Programmable Keys

These keys can be programmed as Flexible Line keys or Programmable Feature keys by PCPro.

#### (3) Recall Key

Press the key to finish an outside call and hear the dial tone.

#### (4) Feature

Used to activate any features as terminal setup functions.

#### (5) Client Display Window (CDW)

Client Display provides UT880 Series activity information plus data, time and Softkey Operation. The display on UT880 has 24-character/28-character, 3-line capability.

#### (6) Exit

The user can exit from a screen mode by pressing this key.

#### (7) Softkeys

Any feature shown at the bottom of the LCD is available. The appropriate feature key is displayed on the screen according to the call handling process.

### **(8) Help**

The user can press this key followed by a programmable key to check what Line or Programmable Feature is programmed on the key.

### **(9) Answer**

When the LED on this key is flashing, press the key to answer a waiting call.

### **(10) Mic**

Press the key to Mute/Un-Mute the speaker and/or handset. LED on this key lights to show the key is activated.

### **(11) Up/Down**

Press  Up or  Down key while idle.

- **Speaker/Receiver Volume:**  
Press  or  key during conversation.
- **Ringer Volume:**  
Press  or  key during ringing.

### **(12) Speaker**

Controls the built-in speaker which can be used for Hands Free dialing/monitoring. The LED on the key lights when the key is active.

### **(13) Transfer**

Allows the station user to transfer established calls to another station, without attendant assistance.

### **(14) Hold**

Press this key to place an internal or external call on hold.

### **(15) Contacts**

Similar to the Contacts, Call Logs is an added functionality of the Android OS.

### **(16) MLC Dialer**

When Dialer is selected, if the user is online, the UT880 can dial by following the process similar to the Dterm.

### **(17) Call Log**

Allows the user to review a history of all incoming and outgoing calls.

### **(18) UC Client**

Provides direct access to MC550 or UC700 (depending on configuration).

### **(19) More**

When pressed allows access to the Account information.

### **(20) Notification Bar**

The UT880 MLC App Status is a drop down status notification providing quick viewing of the application status including “online” or “offline” state, Call information during active call, and voicemail indication, if there is a pending message. Typically, the area is hidden and the user can select it by clicking on the “UT880 MLC” button on the top left hand corner.

## Specifications

The following are specifications of the UT880.

Features		UT880 Desktop Telephone
Software	CODEC	Voice Call: <ul style="list-style-type: none"> <li>Narrowband: G.711u/A-law</li> </ul>
	Payload	20ms, 40ms
	Call Operation	Voice Call, Call Forward, Call Transfer, Call Screen/Do Not Disturb, Call Pickup, Call Waiting, Call Mute, Call Hold, Add Call, Call Log, Contacts, Speaker Phone Mode, Headset Mode (Provides features similar to NEC ITZ-8LD terminal operation)
	Sample Applications	Browser, calculator, calendar, camera, email, gallery, movie studio, music
Exterior	Dimensions (W x D X H mm; W" x D" x H")	192 x 255 x 150mm; 7.56" x 10.04" x 5.91"
	Weight (Approx. kg and lbs)	1kg; 2.21 lbs
Operating Conditions	Operating Temperature	-5° ~ 50°
	Humidity	10 ~ 95%
Platforms	Support On	UNIVERGE SV9100, SV9300, SV9500 and UNIVERGE 3C™ (Release time frame will vary depending on switch)

<b>Features</b>	<b>UT880 Desktop Telephone</b>	
Hardware	LCD Display	7" TFT LCD WVGA (1024 x 600) with Backlight, 16.7M colors
	Touch Screen	Capacitive 4 finger Multi-Touch window
	Camera	Front facing built-in camera
	Incoming Call Lamp	3 Colors (Red, Green, Blue)
	Audio	HD Audio: Both on handset and speaker
		Hands-free microphone: Omni-directional
		Speaker: Narrowband: G.711u/A-law
		Full Duplex support
		Handset/Headset: RJ-9 Independent Connection
	Network	Protocol support: IPv4
		Ethernet Port: Type – Dual switched auto-sensing built-in 2 Port switch
		LAN Port: 10/100/1000 Mbps with integrated PoE
		PC Port: 10/100/1000 Mbps
	Power over Ethernet (PoE)	IEEE 802.3af Compliant Class 0, No AC Jack
	SD Card I/F	Micro SD card connector supports spec version 1.01 and 2.00
USB Port	Host Port – Version: USB 2.0; Connector: Type A	
Flash Memory	4GB MLC NAND flash	
SDRAM Memory	19GB (Shared with internal applications and dialer)	

## Soft Keys

**Soft Keys** on UT880 provide a set of functions on the LCD that adapts to the changing state of the telephone.



*Patterns and names of **Soft Keys** to be displayed are set at installation. For details, contact the System Administrator.*

```
3:00 PM Fri 27 May 2016
MIC   DND   >>>
```



*Depending on the System Configuration, the frames are displayed for the soft keys on LCD. For details, contact the System Administrator.*

## Display Samples

**Soft Keys** provide a set of functions on the LCD that adapts to the changing state of the telephone.  
Idle

```
3:00 PM Fri 27 May 2016
MIC   DND   >>>
```

## Dial Tone/Dialing

(1)

```
25352
3:02 PM Fri 27 May 2016
MIC   PICK  FDA   >>>
```

Push >>>

(2)

```
25352
3:04 PM Fri 27 May 2016
FDN   FDB   >>>
```

## Ringing

```
15371
T.Yamamoto UT880
MIC   VOICE >>>
```

## Busy

(1)

```
BUSY 15371
3:08 PM Fri 27 May 2016
MIC   CB  CW   >>>
```

Push >>>

(2)

```
BUSY 15371
3:09 PM Fri 27 May 2016
S&R  >>>
```

## Connection

```
15371
T.Yamamoto UT880
MIC   HSET  >>>
```

## Consultation Hold

```
15371
T.Yamamoto UT880
MIC   CONF  >>>
```

## How to Use Soft Keys

This section provides some sample operations of features using **Soft Keys**.

### Example 1: Do Not Disturb

- Setting Do Not Disturb

- Press **DND** softkey.

```
3:00 PM Fri 27 May 2016
MIC   DND   >>>
```

- DND** flashes.

```
          DND SET
3:16 PM Fri 27 May 2016
MIC   *DND   >>>
```

- Cancelling Do Not Disturb

- Press **DND** softkey.

```
3:18 PM Fri 27 May 2016
MIC   *DND   >>>
```

- DND** stops flashing.

```
          DND CANCEL
3:19 PM Fri 27 May 2016
MIC   DND   >>>
```

### Example 2: Call Forwarding (Busy Line)

- Setting Call Forwarding (Busy Line)

- Press **Speaker**, the speaker lamp turns red. You will hear a dial tone.

```
3:00 PM Fri 27 May 2016
MIC   DND   >>>
```

- Press **>>>**, the following four soft keys appear.

```
                25352
3:19 PM Fri 27 May 2016
MIC   PICK   FDA   >>>
```

- Press **CF-Busy**, you will hear a special dial tone.

```
                25352
3:19 PM Fri 27 May 2016
MIC   FDN   FDB   >>>
```

- Dial the station number to be transferred to, and you will hear a service set tone (SST).

```
          FORWARD
3:22 PM Fri 27 May 2016
MIC   >>>
```

5. Press **Speaker**, the speaker lamp turns off.

```
FORWARD SET      15371
3:23 PM Fri 27 May 2016
MIC              >>>
```

3. Press **Speaker**, the speaker lamp turns off.

```
FORWARD CANCEL
3:26 PM Fri 27 May 2016
MIC              >>>
```

6. **CF-Busy** starts flashing.

```
25352
3:25 PM Fri 27 May 2016
FDN *FDB        >>>
```

- Cancelling Call Forwarding (Busy Line)

1. Press **Speaker**, the speaker lamp turns red. **CF-Busy** starts flashing. You will hear a dial tone.

```
25352
3:25 PM Fri 27 May 2016
FDN *FDB        >>>
```

2. Press **CF-Busy**, you will hear a service set tone (SST).

```
25352
3:25 PM Fri 27 May 2016
FDN *FDB        >>>
```

This page is for your notes.

# 2. TERMINAL SETUP

This chapter describes operating procedures for terminal settings using the **UP/DOWN** keys or the **Volume Slide** bar.

## Adjust Volume and Ringer Tone

### To Adjust Handset or Speaker Volume

Press the **Up/Down** keys in the off-hook status or during a call.



UT880: Handset level



UT880: Speaker level

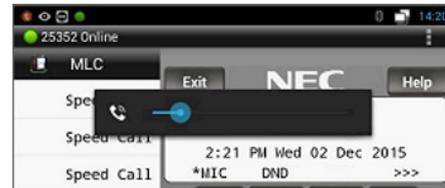


-Or-

From the icon bar at the bottom of the display select the **Speaker** icon.



The Volume Slide bar is displayed.



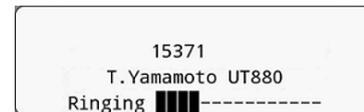
Slide the bar to the left or right to adjust the volume.

### To Adjust Ringer Tone

While the terminal is in a ringing state, press the **Up/Down** keys.



UT880: Ringer level



## Select Microphone

Microphone On/Off

LED on Mic key shows the status of the built-in microphone.

1. Press **Mic**.



## Adjust Terminal Contrast

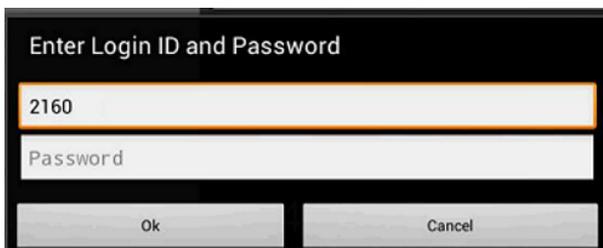
The Contrast is controlled by the Display settings in the terminal.

# 3. BASIC OPERATION

## Login MLC (Multiline Client)

When protected login mode is activated, the following procedure is required.

1. Enter **Login ID** and press the **Set** softkey.



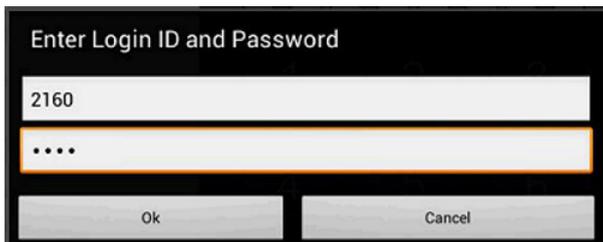
Enter Login ID and Password

2160

Password

Ok Cancel

2. Enter the password and press **OK** softkey.



Enter Login ID and Password

2160

....

Ok Cancel

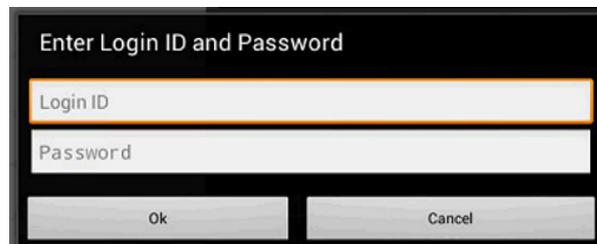
3. If the login code is accepted, display changes to normal idle status.



3:00 PM Fri 27 May 2016  
MIC DND >>>

## Logout MLC (Multiline Client)

1. Must go off hook and press logout key.



Enter Login ID and Password

Login ID

Password

Ok Cancel

2. Once the logout key is pressed, the Multiline Client is immediately logged out and the login screen appears.

## To Make an External Call

When a dialed telephone number is registered in the Personal Directory, corresponding name information will be displayed on the LCD while you are hearing a ringback tone or are engaged in a conversation. Depending on initial settings, the display may differ from the following examples. For more information, contact the System Administrator.



*This section describes the Normal Dial Mode. Regarding the other mode, see TO ORIGINATE A CALL USING SELECTIVE DIALING (DYNAMIC DIAL PAD, PRESET DIAL).*

1. Lift the handset or press **Speaker**. You will receive a dial tone.

Station Number  
of My Line

25352

4:03 PM Fri 27 May 2016

MIC PICK FDA >>>

2. Dial the Central Office access code, e.g. 9.

Dialed Code

9

4:04 PM Fri 27 May 2016

MIC >>>

3. Dial desired telephone number.  
(while hearing a ringback tone)

Dialed Code + Number

92142621111

4:04 PM Fri 27 May 2016

MIC VOICE >>>

4. Use handset or Mic to start a conversation.  
(while in a conversation the following is displayed:)
- When dialed number is registered in Personal Directory

Name Information registered in Personal Directory	Elapsed Time	Dialed Code + Number
T. Yamamoto	00:03	9XXXXXX*
MIC DND		>>>

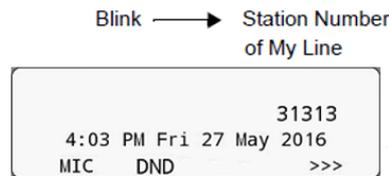


*In the example above, a maximum of eight digits of the number (including “\*”) can be displayed. If the dialed number exceeds eight digits, “the first seven digits of the number + \*” or “the last seven digits of the number + \*” are displayed. For more information, contact the System Administrator.*

- When dialed number is not registered in Personal Directory



- Lift the handset or press **Speaker**. You will receive a dial tone.





*My Line is an actual line directly associated with the station number of the telephone. The user can make/answer a call via this line. Usually, My line is seized automatically only by lifting the handset or pressing **Speaker**.*

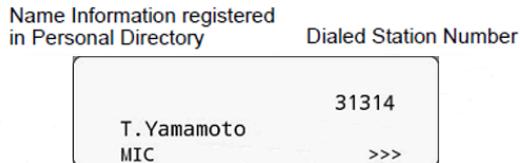
## To Make an Internal Call

When a dialed station number is registered in the Personal Directory, corresponding name information will be displayed on the LCD while you are hearing a ringback tone or are engaged in a conversation. Depending on initial settings, the display may differ from the following examples. For more information, contact the System Administrator.



*This section describes the Normal Dial Mode. Regarding the other mode, see TO ORIGINATE A CALL USING SELECTIVE DIALING (DYNAMIC DIAL PAD, PRESET DIAL).*

- Dial a desired station number. Display indicates the dialed number. (while hearing a ringback tone)
- When dialed station number is registered in Personal Directory



- When dialed station number is not registered in Personal Directory



- Use the handset or Mic to start a conversation. (while in a conversation)

- When dialed station number is registered in Personal Directory

Name Information registered in Personal Directory      Dialed Station Number

T. Yamamoto	31314
MIC    DND	>>>

- When dialed station number is not registered in Personal Directory

Dialed Station Number

	31314
4:03 PM Fri 27 May 2016	
MIC    DND	>>>



*My Line is an actual line directly associated with the station number of the telephone. The user can make/answer a call via this line. Usually, My line is seized automatically only by lifting the handset or pressing **Speaker**.*

## To Answer an External Call

When a calling party telephone number is registered in the Personal Directory, corresponding name information will be displayed on the LCD while you are hearing a ringing tone or are engaged in a conversation. Depending on initial settings, the display may differ from the example above. For more information, contact the System Administrator.

1. You hear the ringing tone. The Call Indicator lamp flashes red.  
(while hearing a ringing tone)
- When calling party telephone number is registered in Personal Directory:

Name Information registered in Personal Directory

T. Yamamoto	
MIC    DND	>>>

- When calling party telephone number is not registered in Personal Directory:

Calling Party Telephone Number

	1234567
MIC    DND	>>>

- When caller ID is not received

	Trunk Type	Trunk Number
	DDD	3
4:03 PM Fri 27 May 2016		
MIC	DND	>>>

2. Press .

3. Lift the handset to answer the call.  
(while in a conversation)

- When calling party telephone number is registered in Personal Directory:

Name Information registered in Personal Directory	Elapsed Time
T. Yamamoto	00:03
MIC	DND >>>

- When calling party telephone number is not registered in Personal Directory:

Elapsed Time	Calling Party Telephone Number
00:03	1234567
MIC	DND >>>

- When caller ID is not received

Elapsed Time	Trunk Type	Trunk Number
00:03	DDD	3
4:03 PM Fri 27 May 2016		
MIC	DND	>>>



*When an incoming call is terminated to My Line of the telephone, the user can usually answer the call only by lifting the handset or pressing .*

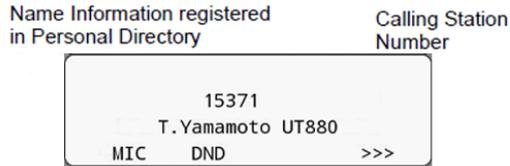
## To Answer an Internal Call

The following procedure explains how to answer an internal call routed to My Line of the telephone.

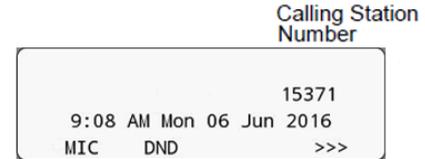
When a calling station number is registered in the Personal Directory, corresponding name information will be displayed on the LCD while you are hearing a ringing tone or are engaged in a conversation. Depending on initial settings, the display may differ from the example above. For more information, contact the System Administrator.

1. You hear the ringing tone. The Call Indicator lamp flashes red.  
(while hearing a ringing tone)

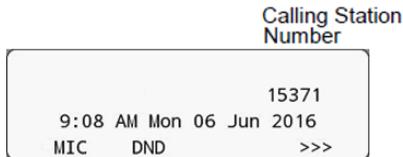
- When calling station number is registered in Personal Directory:



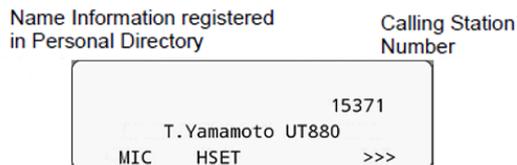
- When calling station number is not registered in Personal Directory:



- When calling station number is not registered in Personal Directory:



- Press .
  - Lift the handset to answer the call. (while in a conversation)
- When calling station number is registered in Personal Directory:



*When an incoming call is terminated to My Line of the telephone, the user can usually answer the call only by lifting the handset or pressing .*

## Multiline Appearance

This feature allows you to accommodate the lines (other telephone's station number) other than My Line on the Programmable Line/Feature Keys. When accommodating other telephone's station number on the Programmable Line/Feature Key, the user can answer the call routed to the other telephone by pressing the key.



*For the Multiline Appearance settings, contact the System Administrator.*

## To Answer a Call

1. A call is terminated to the telephone whose station number is accommodated to the **MULTILINE APPEARANCE** Feature key.(ringing and flashing Call Indicator lamp alert user to incoming call).
2. Press the **MULTILINE APPEARANCE** Feature key on the display. **Speaker** lamp turns red.
3. Lift handset to start conversation. **Speaker** lamp turns off.

## To Hold a Call

While engaged in a Two-party call:

1. Press **HOLD** to hold the call in progress.



2. The person on the other end hears the music on hold.
3. Replace the handset.

## To Retrieve

1. Lift the handset or press **Speaker**.
2. Press the line key that is held to retrieve the call.



*Any station with this line appearance can retrieve the call.*



*The UT880 can place the other line on hold by pressing **HOLD**. The call can be brought back by pressing **HOLD** again, in the Hold Fixation Mode.*



*Conditions for Hold Fixation Mode;  
- Exclusive Hold cannot be used at the same time.  
- This feature is not available with softphone.*

## If Unanswered

1. After preprogrammed time, Automatic Recall is initiated.
2. Call Indicator lamp flashes and the user hears Automatic Recall Ringer.

## To Place a Call on Exclusive Hold

This feature allows a user to place a call on hold and to exclude all other users from retrieving the Held Call.

While engaged in a Two-party call:

1. Press **HOLD** twice. The LCD displays the following:



2. Replace the handset.

### To Retrieve

1. Lift the handset or press **Speaker**.
2. Press the Line Key. The conversation is reestablished.



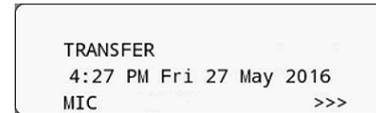
*Only the telephone that set Exclusive Hold option can retrieve the call*

### If Unanswered

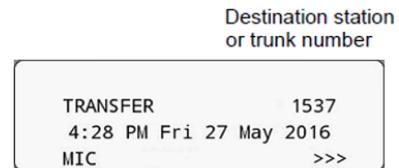
1. After preprogrammed time, Automatic Recall is initiated.
2. Call Indicator lamp flashes and the user hears Automatic Recall Ringer.

## To Transfer a Call

1. During a conversation, press **Transfer**. Receive special dial tone. The first party is placed on hold and hears the music on hold.



2. Dial the destination party's number. You will receive a ringback tone.



3. The destination party answers the call. Announce the transfer call to the destination party.
4. Replace the handset. The transfer is complete.

## To Originate a Call Using Selective Dialing (Dynamic Dial Pad, Preset Dial)

### Dynamic Dial Pad

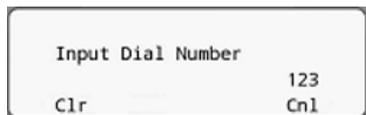
1. Enter desired telephone number (Digit keys 0-9, \*, and #).
2. The LED on the **Speaker** button lights. You will hear a key touch tone.
3. The dialed number appears on the top of the LCD.



Pressing **Speaker** or going off-hook is not required.

### Preset Dial

1. Enter desired telephone number (Digit keys 0-9, \*, and #).
2. The dialed number appears on the top of the LCD.



3. Lift handset or press **Speaker**.  
**OR**  
Press the originating Line Key and lift the handset.



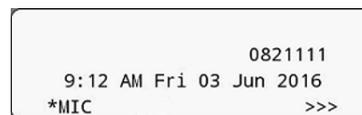
Originating call operation is cancelled by the following softkey operation;

- Press **Exit** or **Cancel**.
- Press **Clear** to backspace and remove one digit at a time.

## One-Touch Speed Calling Keys

### To Make a Call

1. Press the desired **One-Touch Speed Calling** key.
2. The **Speaker** button lamp lights red. A call is automatically made to the registered party.



3. Lift the handset. The **Speaker** lamp goes off.

### To Set

1. Press **Feature**. The button lights red.
2. Press the desired **One-Touch Speed Calling** key.

3. Enter a desired telephone number or feature access code (maximum of 32 digits) on the keypad. Display indicates the digits dialed.

```
0821111
9:12 AM Fri 03 Jun 2016
*MIC DND >>>
```

4. Press **Feature** again. The **Feature** lamp goes off.

```
SPEED SET
9:12 AM Fri 03 Jun 2016
*MIC DND >>>
```

## To Verify

1. Press **Feature**. The button lights red.
2. Press the desired **One-Touch Speed Calling** key.
3. Display indicates the assigned number.

```
0821111
9:12 AM Fri 03 Jun 2016
*MIC DND >>>
```

4. Press **Feature** again. The **Feature** lamp goes off.



To program a pause press **Transfer** as any entry other than first (– displays on LCD).



To program a Voice Call press **Transfer** after dialing station number (**Voice** displays on LCD).



**One-Touch Speed Calling** key for feature access:

**One-Touch Speed Calling** key may be used as a feature key by storing the feature access code. The features may be programmed on a system basis by the Telephony Server Administrator. Access codes may be stored in conjunction with telephone numbers. For example, one button can be programmed by the user to transfer to a certain extension.



To program a hook switch for transfer or feature activation press **Recall** as first entry (! displays on LCD).

## To Register Name Onto One-Touch Speed Calling Key

1. Press **Name**.

```
Push Speed Calling Key.  
5:47 PM Thu 02 Jun 2016  
*MIC DND >>>
```

2. Press the desired **One-Touch Speed Calling** key.

```
^  
← → BK >>>
```



*If the key has no name information registered, the character "SPD" is displayed.*

3. Enter desired name on the keypad. Display shows the name entered.

```
NEC  
^  
← → BK >>>
```

4. Press >>> twice to display the following softkeys.

```
NEC  
^  
SET CLEAR CANCEL >>>
```

5. Press **SET** to save the entered name.

```
5:50 PM Thu 02 Jun 2016  
*MIC DND >>>
```



*To delete the entry, press **DEL** or **BK** and delete each one character.*



*To delete the whole setting, press **CLEAR** and back to idle state.*

# Character Code For Name Information of One-Touch Speed Calling Key

## Uppercase Alphabetical Characters

Digit Code	1	2	3	4	5	6	7	8	9	0	*	#
Character	1	A	D	G	J	M	P	T	W	0	*	#
		B	E	H	K	N	Q	U	X		@	&
		C	F	I	L	O	R	V	Y		.	(
		a	d	g	j	m	S	t	Z		,	)
		b	e	h	k	n	p	u	w		'	[
		c	f	i	l	o	q	v	x		:	]
		2	3	4	5	6	r	8	y		;	!
							s		z		-	?
							7		9		/	

## Uppercase European Characters

Digit Code	1	2	3	4	5	6	7	8	9	0	*	#
Character	.	A	D	G	J	M	P	T	W	0	*	#
	,	B	E	H	K	N	Q	U	X			
	:	C	F	I	L	O	R	V	Y			
	!	À	È	Ì	5	Ñ	S	Ù	Z			
	?	Á	É	Í		Ò	β	Ú	9			
	-	Â	Ê	Î		Ó	7	Û				
	+	Ã	Ë	Ï		Ô		Ü				
	%	Ä	3	4		Ö		8				
	&	Å				Ö						
	/	Æ				Œ						
	(	Ç				Ø						
	)	2				6						
	=											
	ç											
	ì											
1												

Shaded areas indicate characters which cannot be entered.

## Lowercase European Characters

Digit Code	1	2	3	4	5	6	7	8	9	0	*	#
Character	.	a	d	g	j	m	p	t	w	0	*	#
	,	b	e	h	k	n	q	u	x			
	:	c	f	i	l	o	r	v	y			
	!	à	è	ì	5	ñ	s	ù	z			
	?	á	é	í		ò	β	ú	9			
	-	â	ê	î		ó	7	û				
	+	ã	ë	ï		ô		ü				
	%	ä	3	4		ö		8				
	&	å				ö						
	/	æ				œ						
	(	ç				ø						
	)	2				6						
	=											
	ç											
	ì											
1												

Shaded areas indicate characters which cannot be entered.

## Speed Calling – Station/Group

### To Set

1. Press **Speaker**, you will hear a dial tone and the Speaker lamp lights red.
2. Dial the Speed Calling – Station/Group Access Code.

```
SPEED *14
4:07 PM Mon 13 Jun 2016
MIC >>>
```



*For the assignment of Speed Calling - Station/Group Access Code, contact the PBX maintenance personnel.*

3. Dial the desired abbreviated call code. In this example, "01" is dialed as the desired abbreviated call code.

```
SPEED *14
4:07 PM Mon 13 Jun 2016
MIC >>>
```

4. Dial the destination telephone number.

```
0821111
9:12 AM Fri 03 Jun 2016
*MIC DND >>>
```

5. Press **Speaker**. The speaker lamp goes off.

```
SPEED SET
9:12 AM Fri 03 Jun 2016
*MIC DND >>>
```

## Speed Calling – System

### To Set Speed Calling – System Key (One-touch Speed Calling Key)

1. Press **Feature**. The button lights red.
2. Press the desired **One-Touch Speed Calling** key. The LCD displays previously stored digits.
3. Dial the Speed Calling – System Access Code and the abbreviated call code.
4. Press **Feature** again. Feature lamp goes off.

```
SPEED SET
9:12 AM Fri 03 Jun 2016
*MIC DND >>>
```

## To Operate From Speed Calling – System Key

1. Press the Speed Calling – System key.

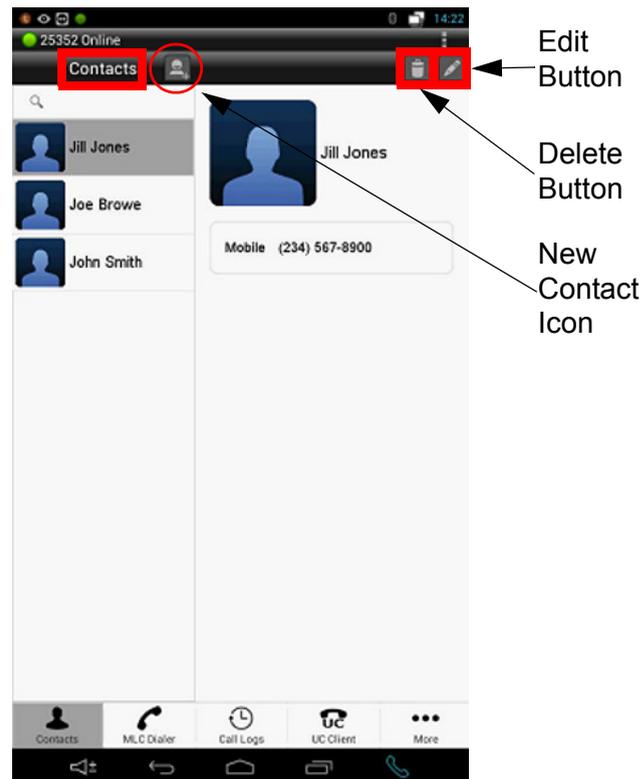
```
0821111
9:12 AM Fri 03 Jun 2016
*MIC DND >>>
```

2. If the UT880 does not have the “Speed Calling – System” Access Code, then use the abbreviated call code.

## Contacts

The device contact allows the end user to use contacts application from within the UT880 Multiline Telephone application. Clicking the **Contacts** button opens the contact application within the App.

- The **New contact** icon is used to add new contacts.
- The **Edit** button is used to edit the contact individually.
- The **Delete** button is used to delete the contact individually.

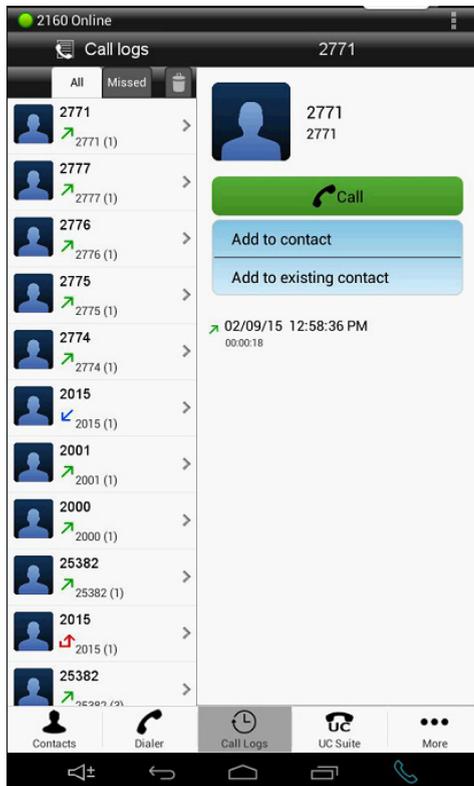


When the App starts, the contacts are imported into the App and contacts can be either manipulated by invoking contact application independently from the OS, or from within the App. The contact operation is described in detail in the corresponding OS release.

## Call Logs

Similar to the Contacts, Call Logs is also within the UT880 Multiline Telephone application. The call logs for both extension and external calls are captured in the call logs.

Selecting the **Call Logs** menu item opens the call logs.



The user can select either All calls, or only the Missed calls to be displayed in the call logs.

The calls have three different icons showing three different call log types:

- Incoming calls
- Outgoing calls
- Missed calls

The call logs indicated the user information and number of call records for the user in the bracket. It also displays the type of log, the time and the duration of the call.

The Multiline Telephone application also allows the user to call out from the call logs directly through the dialer.

## Voice Call

### Using Feature Key

1. Lift handset.
2. Dial desired station number.
3. Press **Voice**.

```
VOICE 1537
4:03 PM Fri 27 May 2016
MIC >>>
```

4. Speak with called party.

### Using Soft Key

1. Lift handset.
2. Dial desired station number; **VOICE** appears while station is ringing.

```
1537
4:03 PM Fri 27 May 2016
MIC VOICE >>>
```

3. Press **VOICE**. Speak with called party.

## Three-Party Conference

1. While Station A and Station B are engaged in a Two-party connection, Station A presses **Transfer** button. Station A hears Special Dial tone. Station B hears the music on hold.

```
TRANSFER
4:21 PM Fri 27 May 2016
MIC >>>
```

2. Station A dials desired Station Number (station C).

```
Station Number
of Station C
TRANSFER 15370
T.Yamamoto UT880
MIC CONF >>>
```

3. After Station C answers the transferred call, Station A presses **CONF**.
4. Three-Party call is now established.

```
CONF
4:22 PM Fri 27 May 2016
MIC >>>
```

## Do Not Disturb

### To Set

1. Press **DND** when the telephone is in idle state (on-hook).

```
DND SET
3:16 PM Fri 27 May 2016
MIC *DND >>>
```



*With Softkey operation, "DND" flashes when set.*

### To Cancel

1. Press flashing **DND**.

```
DND CANCEL
3:19 PM Fri 27 May 2016
MIC DND >>>
```

## Terminal Operation Using the Headset

The following procedure explains how to operate a terminal using the headset. While using the headset, the operations equivalent to answering and ending a phone call are available by pressing the **Headset** key.



*Headset key must be programmed in advance. For the programming of Headset key, contact the System Administrator.*

### To Originate a Call

1. Press the **Headset** key, the key lights red.
2. Line key lights green and a dial tone is received.
3. Dial the desired telephone number. After the target party answers the call, you can start a conversation.
4. Press **Headset** key to end the call, the Headset key turns off.



*To switch to handset mode, lift the handset and press **Headset** key during conversation.*

## To Answer a Call

1. Press the **Headset** key while the ringing tone is on. The Headset key lights red.
2. Press the flashing line key to start a conversation with another line. Depending on the installation phase, you can answer the call by pressing the  key instead of line key.
3. Press **Headset** key to end the call, the Headset key turns off.



*To switch to headset mode, press the headset key during conversation.*

## Adjusting Headset Ringer Tone Volume

You can adjust the ringer tone volume for the headset in idle/busy status.



*To provide a ringer tone from the headset, the system configuration is required. For details, contact the System Administrator.*



*Ringer tone volume can be adjusted only for the wired headset which is connected to the terminal headset connector.*



*Ringer tone volume in busy status cannot be changed when the ringer tone is set to come from both the speaker and the headset. For details, contact the System Administrator.*

## To Adjust the Ringer Tone Volume in Idle Status

1. Press the Headset key while in idle status to switch from headset mode to handset mode, the Headset key lamp turns off.
2. Receives call from another line.
3. Press  **Up** or  **Down** key while a ringer tone is on.

## For Ringer Tone Volume in Busy Status

If other lines are accommodated in the telephone as a sub-line, the ring tone volume is lower than normal when other lines receive calls during a call with the headset on.



*When you receive an incoming call from other line while in a conversation with headset, the ringer tone volume for other lines in headset mode can be set the same as the normal volume. For details, contact the System Administrator.*



# ***UNIVERGE***<sup>®</sup> ***SV9500***

## ***UT880 User Guide***

*NEC Corporation of America*  
*Issue 2.0*